

# UPGRADE CHECKLIST:

## 4 WEEKS TO GO | Friday, August 2

**VERIFY YOUR CONTACT INFO.** Verify your address, phone number and email by logging in to Online Banking, reviewing your statements, or contacting us.

**CHECK YOUR INBOX.** We will keep you up-to-date on all the changes. You'll receive information via either email and/or standard mail. Emails will come from weokie-federal-credit-union@weokie.org. Please check your Spam folder if you haven't seen a message.

**LEARN MORE.** This page will be an important go to resource. We encourage you to check back regularly to keep up-to-date with the exciting changes. More information will be added as we get closer to the upgrade.

**ENABLE AUTO UPDATES ON MOBILE BANKING APP.** Please make sure all auto updates are enabled on any of your devices loaded with the WEOKIE Mobile Banking app. This will ensure that the WEOKIE Mobile Banking app will automatically update to the newest version on September 3. Otherwise, visit the App Store or Google Play Store today and download the updated app.

## 2 WEEKS TO GO | Friday, August 16

**CONFIRM YOUR ASSIGNED MEMBER NUMBER/NEW LOG IN ID.** With the system upgrade, multiple member numbers are no longer required. **WEOKIE will retain the member number from your MOST ACTIVE ACCOUNT to be used as your assigned login id.** All of your accounts will be shown under this number. If you are unsure as to what Member Number you should be using at login, please contact us at 405-235-3030 and we will be happy to assist you.

## 1 WEEK TO GO | **Friday, August 23**

**SEND YOUR FINAL ONLINE BANKING EXTERNAL TRANSFERS.** No transfers will be processed **Saturday, August 31 - Monday, September 2.** The accounts and recurring transfers that you've set up in Bill Pay to other financial institutions will automatically move over.

**GRAB CASH.** Online, Mobile & Telephone Banking and access at Credit Union Service Centers will be unavailable during the upgrade, so having a couple payment options or extra cash is a good idea. **WEOKIE will waive fees on VISA gift cards during August. The cards can be obtained at any branch.**

## LAST DAY | **Friday, August 30**

**CHECK YOUR BALANCES.** Make sure to check your balance before the upgrade and track your spending carefully to avoid becoming overdrawn. Online Banking, including Bill Pay, Mobile Banking, and Telephone Banking will be unavailable from the close of business on Friday, August 30 through Monday, September 2. Account balances will not be available at ATMs Friday, August 30 through Monday, September 2.

**GRAB CASH.** Online, Mobile & Telephone Banking and access at Credit Union Service Centers will be unavailable during the upgrade, so having a couple payment options or extra cash is a good idea. **WEOKIE will waive fees on VISA gift cards during August. The cards can be obtained at any branch.**